Guide for using GatherTown for ISSP

I. Enter GatherTown
    a. Use Firefox or Chrome to connect to
        https://gather.town/app/QxMS40woOl0Sbj2e/ISSP2020
            i. !!! Note that Safari will not work.
    b. Sign in with your email address; this is the one you registered with.
            i. If this is your first time connecting, click on "Send magic link." You will
                get a link sent to your email. Open that link in Firefox or Chrome to
                enter. You may have to close that window and re-enter the main URL
                from above. You should only have to go through this process once.
    c. If you have difficulty, email us at issp2020@mailman.yale.edu
    d. PLEASE WEAR HEADPHONES.
    e. If you can connect to the internet with a wire rather than wireless, you will
        probably have a better experience.
II. Set up your avatar
    a. You will appear as an 80's video game character.
    b. Select your avatar by clicking on the left hand image in the menu bar at the
        bottom of the screen.
    c. GatherTown will remember this for the next time you log in (from the same
        browser and machine).
III. Bottom menu
    a. The black bar shows 6 menu items. From left to right:
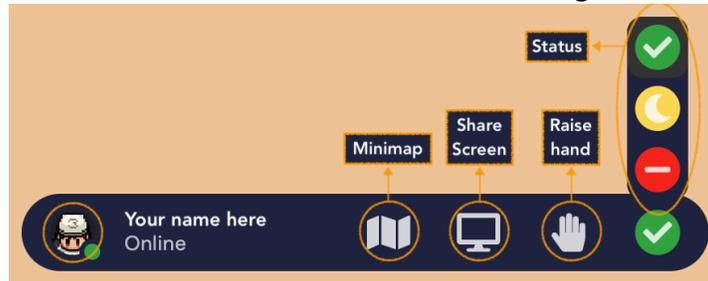
    b. Avatar - See Section II.
    c. Settings - (Note: You cannot change your name.)
    d. Minimap - Generates a map of the room in which you are located.
    e. Share screen – This will mostly be used by poster presenters.
    f. Raise hand (not very useful here).

g. Status - Press the tab key after you select a status button (green, yellow, red) to activate your new status.
IV. Left hand side menu
    a. This menu has 5 items. From the bottom:
    b. Participants - If you don't already see the participants list, click on this icon. If the list is already open (as in the illustration to the right), click on the icon to close the list. See Section V.
    c. Chat function – Allows you to send messages to individuals, to attendees nearby, or to everyone.
    d. Events (not used).
    e. Build (this will not work for you).
    f. Grape cluster - Tells you about GatherTown.
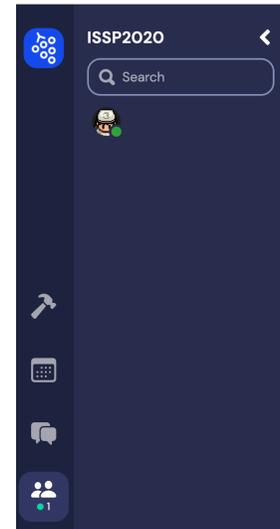
V. Participant list
    a. You can see everyone who is logged in here (see item IV_b).
    b. Find specific people with the search box; it is case sensitive.
    c. Use 'Follow' to automatically follow a participant. To stop, go back to the Attendees list, and there should be a red bar at the bottom saying "stop following."
    d. Use "Locate" to locate a participant on the map. A path to that person will appear, beginning with your avatar and ending with theirs. Just follow that path by moving your avatar. You can stop the locating function from the participant menu (at the bottom, you'll see "stop locating").
VI. Main room
    a. You can mingle with people here.
    b. An information booth is located on the leftmost wall of the main room; it gives general information about the schedule (press "x" to see the document).
    c. Sponsor booths (Carstens and NIRx) are all the way to the right—please visit!
    d. In common areas, avatars within your range will hear and see you; those just outside your range will be greyed out.
    e. Private meeting areas have a table and a differently colored square in the main room; only people in that square can hear each other.
VII. Poster rooms
    a. Poster session information is available on the desk upon entering each poster room (press "x" to see the document).
    b. Interactive icons are highlighted in yellow (e.g., documents, posters, whiteboards, Discord channels, TV monitors for videos).
    c. See the separate "GatherTown_ISSP_poster_guide" for more details.
VIII. Private rooms
    a. There are 7 private rooms, A through G, arranged around the outer edges of the main room.
    b. Use these for smaller gatherings.

       c.   You can suggest a room to a particular person via the "chat" function if you'd like.

IX.   Command keys
       a.   Press "x" to access poster, whiteboard, documents, videos.
       b.   Press "g" to become a "ghost" to walk through other participants.
       c.   Press command-"z" to dance! Press "z" by itself to stop.

X.   Miscellaneous
       a.   You can walk through chairs but not tables, posters or walls.
       b.   Mute people by clicking on the microphone icon located on the lower lefthand corner of their image.
       c.   To log off, just close the browser window.
       d.   If you have problems, try logging off and logging on again.